

## VIOL RENTAL POLICY - VIOLA DA GAMBA SOCIETY OF AMERICA

**ADMINISTRATOR:** Kathleen Merfeld

telephone 305-451-0134

email [rentalviol@vdgsa.org](mailto:rentalviol@vdgsa.org)

**RATES AND RENTAL PROCEDURE:** *This program is offered to members in the US and Canada only.* The viols are ordinarily rented for one year. Renewals after the first year may be possible, but, due to high demand, rentals may be limited to one year only. The current rental fees in US dollars are:

<b>Treble, tenor, pardessus:</b>	<b>\$300</b>
<b>Bass (6 or 7 string)</b>	<b>\$400</b>

Renters must be members of the VdGSA. The US/Canada annual membership fee is \$35; for students \$20. Non-members can have our membership fee added to the rental charge. An additional \$100 security deposit must accompany the rental fee. This will be refunded after the viol has been returned, provided that the instrument has not been damaged while in the renter's care. Rental instruments will not be shipped until the rental fee, deposit, and membership (if applicable) have been received by the administrator.

**CARE AND MAINTENANCE:** Instruments will be sent in playing condition. If you are not familiar with basic stringed instrument care, or have any questions about maintenance, please contact the rental administrator. It is the renter's responsibility to replace any broken strings before returning the instrument.

**REPAIRS OR LOSS:** Insuring the rental viol is not mandatory. If the viol, bow, or case is lost or stolen, or suffers damage causing it to need repair while in your care or during shipping back to VdGSA, the renter is responsible for reimbursing the VdGSA for the replacement or repair cost. If you choose to insure the instrument, you should notify your insurer that you have the instrument temporarily and ensure that your homeowner's or renter's insurance policy provides coverage for theft or damage while the instrument is in your possession and during return shipping to the VdGSA at the end of the rental period. Suggested insurance values are: **trebles and pardessus-\$2500; tenors-\$3000; basses-\$4000**. Be sure to specify that the appropriate figure comprises a bow and case as well.

**SHIPPING:** The cost for shipping the viol at the start of the contract will be paid by the Society. Costs to have the viol returned to us will be paid by the renter. Proper packing is essential, and the renter is responsible for the cost of repairing damage to the viol that occurs during return shipping. Save the packing material in which the instrument comes to you. Before returning a viol, always contact the Rental Program Administrator first. We will send you detailed packing and shipping instructions.

**LATE RETURN:** In the event the renter is delinquent in paying rental fees on a late return of the instrument, the renter is responsible for all costs incurred by the VdGSA in retrieving the instrument, case and bow, including legal fees, costs of repair of any damage, and costs of returning the viol.

# VIOLA DA GAMBA SOCIETY OF AMERICA VIOL RENTAL AGREEMENT

Please do not send in this form unless you have previously made contact with the program administrator. There may be a waiting list for instruments. When an instrument becomes available, complete this form, make a copy for your records, and send the signed original for rentals to:

Kathleen Merfeld  
1416 Calder Road  
Key Largo, FL 33037

## **Payment options:**

Please pay the rental fee and security deposit (and membership, if not already a member) using one of the following methods:

- Pay by credit card on <https://vdgsa.org/pay-online>.
- Enclose a check in US funds, made payable to VdGSA.



I agree to rent for the period of 1 year or \_\_\_\_\_ a pardessus / treble / tenor / bass / 7-string bass

I have read the Viol Rental Policy. I will cover the cost of any loss or damage to the viol, bow, or case, while it is in my possession or during return shipping to VdGSA.

I enclose payment for the following:

Rental fee	
Pardessus, treble, tenor	\$300
Bass	\$400
Security deposit	\$100
VdGSA membership (for U.S.A and Canada only)	
• Students	\$20
• Individuals or Families	\$35

**Total \$ \_\_\_\_\_ (US dollars)**

**Check # \_\_\_\_\_ Dated \_\_\_\_\_**

**If you would like to pay by credit card, make your payment on our web site:**

<https://vdgsa.org/pay-online>

**Proceed with entering your payment information. Contact Treasurer Tracy Hoover at 316-648-6157 if you want to pay by card but do not have internet access.**

Print name \_\_\_\_\_

Home address:  
Street, city, state, zip \_\_\_\_\_

\_\_\_\_\_

Phone (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell) \_\_\_\_\_

Email \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_