

**Procedure for Gifting Viol to VdGSA**  
Information for Donors

**Accepting Donated Instruments:** Thank you for considering a gift of your viol(s) to the VdGSA. The society will accept instruments with the following mutual understanding:

The VdGSA will use donated viols in one of the following ways, depending on the condition and quality at the time of receipt:

- Place it in one of its national rental programs (United States or Canada)
- Place it in the consort loan program
- Place it into a loan program for aspiring professionals or other gifted performers
- Auction or sell it to raise money to support programs consistent with the mission of the VdGSA. -Other use consistent with the mission of the VdGSA

In general, the VdGSA cannot accept condition or restrictions on donated instruments.

**Donation form:** This form is to be completed and signed by you and sent to the VdGSA board member responsible for donated instruments. The contact information is listed on the current version of the Donor Form and at the bottom of this form.

**Shipping the Instrument:** The VdGSA will either designate a responsible person in your area to receive the viol directly, or provide you with instructions of how to ship the instrument to one of our viol custodians. The VdGSA will pay the cost of shipping.

**Acknowledgement:** The VdGSA will send you an acknowledgement of your gift.

**Promised Gifts of Instruments:** The VdGSA encourages members to consider offering their instruments to the society at some future time (e.g., as a bequest). A Promised Gift Form can be downloaded from the VdGSA website, completed and sent to the board member responsible for donated instruments. The contact information is listed at the bottom of this form. The society recommends that you keep a copy of this form with your instrument. The Viola da Gamba Society of America is grateful for your interest in supporting the society with a gift of your instrument. You can be sure that it will be valued and put to good use. For more information or assistance, please write or call:

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