VdGSA Circuit Rider Program - Application

Check one:
☐ New Applicant
☐ Established Circuit Ride

Applying for (check one):
☐ Introductory Half Circuit (2 visits)
☐ Full Circuit (4 visits)
☐ Piggy-back on existing circuit. Existing circuit: ___________________________________________

Target Area: (location/host) ___________________________________________________________
(Note: Additional funds are available for a second area to “piggy-back” onto a pre-existing Circuit if it is
within reasonable traveling distance from the target area listed above. This is a good arrangement for groups
not large enough to support a full ten hours of teaching but would like to benefit from a teacher already
traveling. The piggy-back group must guarantee five hours of teaching (a minimum of $250) and may apply for
teaching stipend up to $125 per visit ($500 for 4 visits) to cover the additional travel expense between areas.
Circuit Rider applicants, both principal and piggy-back, should fill out this application form separately. It is
the piggy-back group’s responsibility to coordinate with the principal group on details. The terms of the Circuit
Rider funding are the same for both groups. Piggy-back groups should provide the details of their proposal in
the “Comments for the Circuit Rider Committee” below.

Circuit Rider: (teacher) _______________________________________________________________

Amount Requested: (total for all visits) __________________________________________________
(Note: No single funding amount will exceed $2000 for the year ($1000 for Half Circuit).

Total anticipated travel expenses: (for all visits) __________________________________________
(Note: Round trip fares and rental car rates are based on current prices. For Circuit Riders who decide to drive
their own vehicle to their destination, mileage is reimbursed at the current IRS rate.

Full Circuit: Proposed dates of four visits: ________ / ________ / ________ / ________
~ OR ~
Half Circuit: Proposed dates of two visits: ________ / ________

The above-listed teacher has agreed to visit our target area on the dates listed and provide at least 10
hours (5 hours if piggy-back) of lessons and group coaching on each visit, in exchange for $500 ($250 if
piggy-back) per visit to be paid by us (any additional teaching will be paid at the rate of $50/hour). In
addition we, as hosts, will provide the teacher’s housing and food for each visit. The teacher will submit
travel receipts directly to the VdGSA after each visit. The host will write a review of the completed
Circuit Ride for possible publication in the VdGSA Newsletter.

Host Contact Person: _________________________________________________________________

Email: _________________________________________________________________

Phone Number: _________________________________________________________________
VdGSA Circuit Rider Program
Application Comments

Comments for the Circuit Rider Committee:
(Canadian applicants, include your request for subsidy to cover differential between $US and $CDN here.)